

Alcan (Tianjin) Alloy Products Co., Ltd

POSITION DESCRIPTION

POSITION: HSE Manager
INCUMBENT:
REPORTS TO: Plant Manager
DATE: July 2011
DIVISION: Cable
APPROVED BY:
LOCATION: Tianjin
APPROVED BY:

POSITION SUMMARY/ 职位概述

The incumbent is responsible for general oversight of the Plant Environment, Health & Safety processes. As such, he/she serves as the Management Representative for the HSE component of the Business Management System (BMS).

QUALIFICATIONS/ 任职资格

- Bachelor's degree with 5 years of relevant experience in manufacturing and commercial plus, or, 5-7 years of HSE leadership experience in manufacturing and commercial plus with equivalent HSE professional training and/or certifications.
- Fluency in both written and spoken English. Strong communication skill
- Expertise with federal Environment, Health & Safety regulations which are relevant in a manufacturing environment.
- Strong analytical, managerial and project management skills.
- Ability to train and motivate all levels of plant personnel with respect to proactive environment, health and safety activities.
- High commitment to the safety and health of employees, visitors, and contractors, and, to the control of loss from property damage.
- High commitment to protection of the environment (air, water, soil, etc).
- Teamwork skills including meeting facilitation, collaborative problem solving, and decision making.
- Ability to use computer application software.

PRINCIPLE ACCOUNTABILITIES/ 主要职责

This job description is not an employment agreement or contract. Alcan Cable Tianjin is an at-will employer. Alcan reserves the right to modify this job description based upon company needs and require employees to perform reasonable job duties and functions beyond those mentioned in this job description.

Key duties include developing environmental, safety and health programs, recommending policy, implementing proactive HSE management processes, ensuring regulatory compliance with Alcan and federal environmental, safety and health policies and regulations, and leading emergency preparedness efforts for the Tianjin plant.

- Demonstrate a strong commitment to, and leadership for, environmental, health, and safety principles and directives.
- Exercise the highest degree of ethical conduct in dealings with or on behalf of Alcan per the Worldwide Code of Conduct.
- Focus on proactive safety management by implementing procedures to identify potential injury trends or issues.
- Lead, direct and manage the development and maintenance of an integrated Business Management System (BMS), that complies to the requirements of ISO-14001 and OHSAS-18001.
- Develop audit systems to ensure established BMS and HSE policies and practices are being followed, along with compliance with all Federal, Provincial, Local and Alcan regulations, document non-conformances and launch/implement corrective actions as necessary.
- Lead and implement the behavioral safety observation process within organization.
- Conduct, or have conducted, necessary HSE monitoring (dosimeter tests, air sampling, water sampling, etc.).
- Monitor Alcan HSE FIRST environment, safety and health policies.
- Participate in Division and corporate HSE initiatives and projects.
- Monitor and recommend required HSE training for employees and make sure that department managers are made aware of situations where employees are not complying with plant or regulatory requirements.
- Performs other duties, projects and assignments as required by the GM & Plant Manager.
- Keep good relationship with local authority. Ensure zero penalty.

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